

Date: December 6, 2011  
To: Members Lebanon Board of Finance  
From: Liz Charron, Chairman  
Subject: Regular Meeting

The Lebanon Board of Finance will hold a regular meeting on Thursday, December 8, 2011. The meeting will be called to order at 7:30 PM in the town hall.

### **Agenda**

- A. Call to order.
- B. Consider and act on the seating of alternates for this meeting, if necessary.
- C. Election of Officers
- D. Minutes of previous meetings:           November 10, 2011 Regular Meeting  
  November 29, 2011 Special Meeting
- E. Correspondence – none received
- F. Monthly Expenditures/Revenues/Payment of Bills
- G. Ongoing Business
  - 1. Subcommittee updates:
    - a) Investment Policy and Cash Management
    - b) Board Policies and Procedures
    - c) Capital Funding
    - d) Budget Process
      - 1. consider and act on the calendar for the 2012 – 13 Budget process
- H. New Business
  - 1. Consider and act on the process for accepting grants.
  - 2. Update from the First Selectman on work and staffing in the Finance Office
    - a) Consultants for current needs
    - b) Research on outsourcing
  - 3. Update from the First Selectman on the legal expenses for the current fiscal year.
  - 4. Consider and act on the calendar for 2012 regular Board of Finance meetings  
(note that the third Tuesday of the month at 7:00 pm is the proposal, see attached).
  - 5. Consider and act on establishing new membership for the subcommittees.
- I. Other
- J. Adjourn.